

Erlangen, January 23, 2023

Working at the most innovative university in Germany!

In July 2022, we have formed an alliance with our valuable partner from Taras Shevchenko National University of Kyiv (KNU). Our aim is to build an academic corridor between Germany and the Ukraine to support Ukrainian students, scholars, and staff as well as to strengthen the Ukrainian higher education system. We want to avoid a brain drain by stepping up and supporting Ukrainian higher education institutions. For more information, please visit our website www.knu-fau-alliance.fau.de.

Working Student in the Project: "Science Diplomacy in Active Conflicts)

(TV-L E2, 8 to 10h per week).

Your Tasks:

As Working student for the project „Science Diplomacy in Active Conflicts“ (funded by the German Academic Exchange Service (DAAD)) you support the Project Coordinator, members of the S-Projects-Team, Vice President Outreach of FAU, and the Vice Rector Education of KNU in various tasks. For instance:

- Supporting the Project Coordinator in:
 - Planning and organizing events, seminars, public lectures, and a summer school.
 - Working at the interface of FAU and KNU securing the success of the project.
 - Communicating with internal and external stakeholders.
 - Evaluating the project and – if applicable – co-writing the follow-up proposal.
- Managing of websites and Social Media.
- Researching background information.

Your Profile:

- Enrolled student at FAU (preferably but not limited to Political Science, International Law, Human Rights, or any related field).
- First working experience in supporting and coordinating projects.
- You bring enthusiasm and tact to the collaboration between different stakeholders.
- Working independently.
- Well-developed skills in the Microsoft Office programs and first experiences in CMS programs (e.g. WordPress).
- You have a high degree of flexibility and the ability to work in a team, above-average commitment and enjoy cooperation.
- As an organizational talent, you make skillful use of your good conceptual skills.
- You have strong English skills (C1), strong communication skills, and experience in event conception as well as editorial work. Ukrainian and/or German skills are an asset.



Friedrich-Alexander-Universität
Erlangen-Nürnberg

We Offer:

- A challenging and varied job with a high level of personal responsibility.
- Personal development opportunities as well as a friendly and creative team.
- The necessary scope to develop your own ideas and take responsibility for your own project.
- Insights into project management.
- The possibility of work remotely (up to 50%) and flexible working hours.

You will be paid according to TV-L – E2 with a weekly working load of 8 to 10h hours.

The position is limited until the end of September (with the opportunity of extension).

If you have any questions, please do not hesitate to contact alexander.stiller@fau.de.

Please send us your complete application (cover letter, CV, transcripts of records, certificates, and any other document strengthening your application) until February 10, 2023, to alexander.stiller@fau.de.

We are looking forward meeting you!

FAU has been a member of the best practice club "Family in Higher Education" since 2016. It promotes professional equality for women and therefore strongly encourages women to apply.

The position is suitable for severely disabled persons. Severely disabled applicants (m/f/d) will be given preference in the case of otherwise essentially equal suitability.

Due to the personal data to be collected in connection with the application process, we kindly ask you to refer to our information pursuant to Art. 13 and 14 of the Basic Data Protection Regulation at <https://www.fau.de>.